



**To Whom It May Concern**

**REQUEST FOR TRANSFER OF MEDICAL RECORDS**

Please arrange for the transfer of medical records as authorised below.

**Patient:**

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Date of Birth \_\_\_ / \_\_\_ / \_\_\_ Contact telephone number \_\_\_\_\_

**Patient Authorisation:**

I hereby authorise the following clinics and or hospitals:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

to release copies of my medical records to:

**Thrive Medical**  
**37 O'Keefe Street (PO Box 841N)**  
**Cairns North, QLD 4870**  
**Ph: (07) 4019 2960**  
**Fax: (07) 4214 5720**

If the patient has had a GP Management Plan, Team Care Arrangement, Health Assessment or Mental Health Care Plan completed at your Practice could you please send the most recent of these documents. For all female patients, could their Pap Smear results also be included.

**Note: We use Best Practice - please send full medical files on BP .xml format.  
Or send electronically via: Medical Objects: Thrive Medical or Health Link: thrivemd**

Signed

\_\_\_\_\_

Patient / Guardian Signature

Date \_\_\_ / \_\_\_ / \_\_\_